

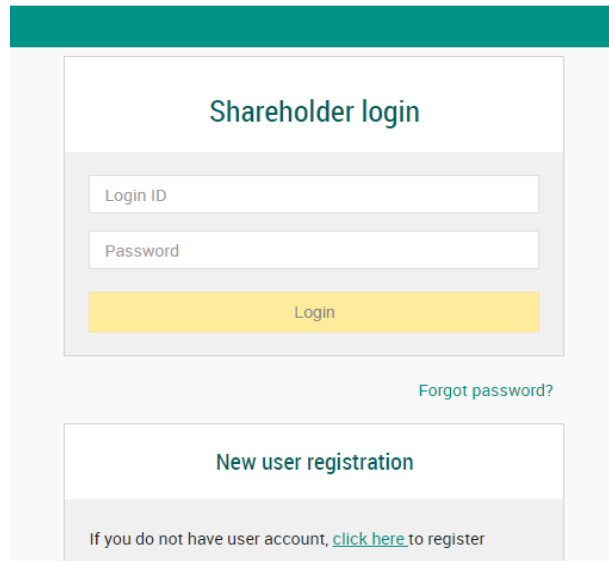


Virtual Meeting Manual and Frequently Asked Questions

Login procedure during Registration period

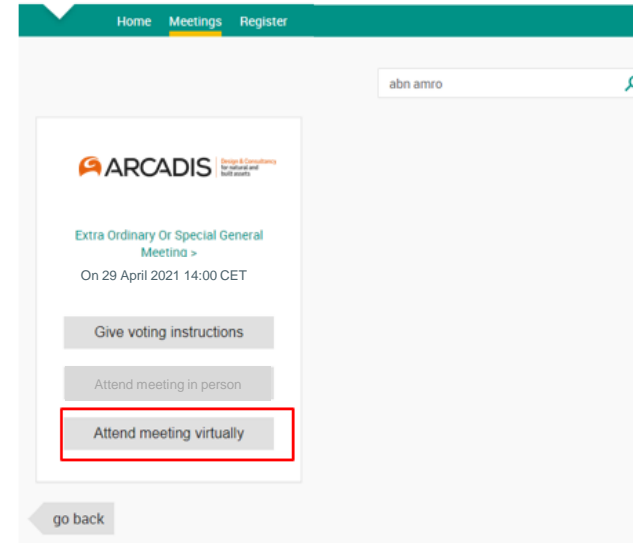
Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET

Fill in your login details and click
Login, or register for a user account



The form is titled "Shareholder login" and "New user registration". It contains fields for "Login ID" and "Password", a "Login" button, a "Forgot password?" link, and a "New user registration" section. At the bottom, it says "If you do not have user account, [click here](#) to register".

Select the upcoming virtual General Meeting of
Arcadis N.V.
(in-person attendance is not possible)




The interface shows a navigation bar with "Home", "Meetings", and "Register". A search bar contains "abn amro". The main content area displays the "ARCADIS" logo and the text "Extra Ordinary Or Special General Meeting > On 29 April 2021 14:00 CET". Below this are three buttons: "Give voting instructions", "Attend meeting in person", and "Attend meeting virtually" (which is highlighted with a red box). A "go back" button is at the bottom left.

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET

Register for virtual participation

 **Arcadis N.V.**
On 29 April 2021 at 2pmCET

Cancel

1/4 Shares and Account

Ordinary shares

Security class

Depository Receipts

Intermediary

ABN AMRO Registrar

ISIN

NL0006237562

Number of securities

☐ Entire holding

☒ Partial holding

Enter number of securities

8

Account

Securities account number

543913465


Next

Fill in all details regarding your shares

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET

Register for virtual participation

**Arcadis N.V.**
On 29 April 2021 | 14:00 CET

[< Back](#)[Cancel](#)

2/4 Phone, Terms and Conditions

Verification of phone number

Mobile phone number:

+31 ▾

622800115

Re-enter mobile phone number

+31 ▾

622800115

Terms and Conditions

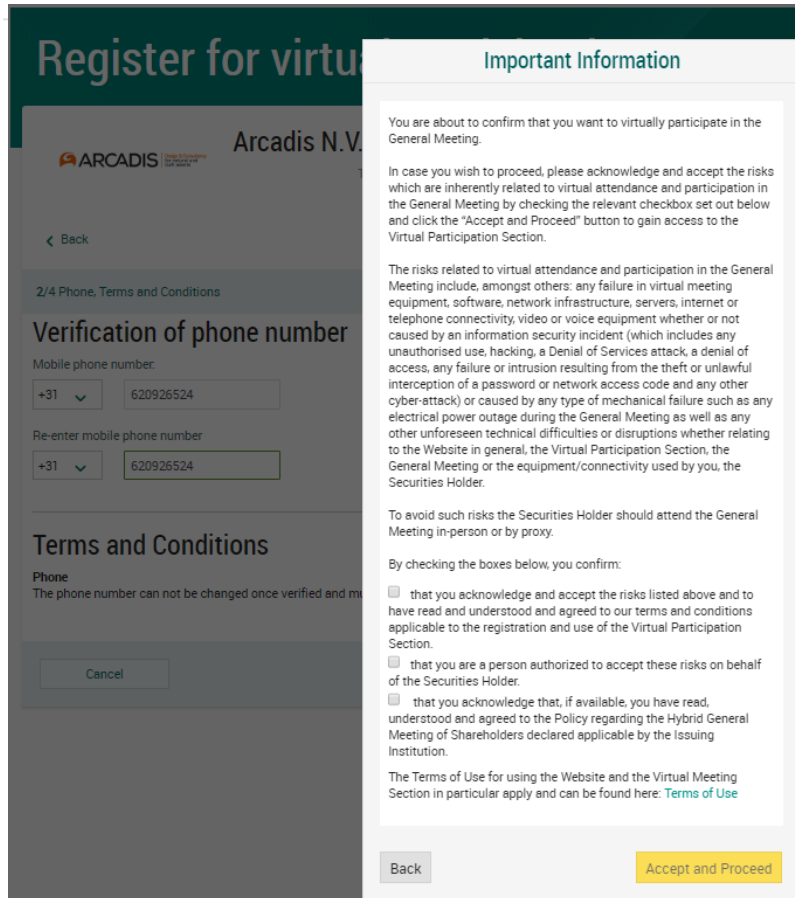
Phone
The phone number can not be changed once verified and must be used till meeting ends.

[Cancel](#)[Acknowledge and Accept](#)

Fill in mobile phone number which will be used for 2-factor authentication

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET



The screenshot displays a registration interface for a virtual meeting. On the left, a sidebar contains the title 'Register for virtual', the Arcadis N.V. logo, a 'Back' button, and a progress indicator '2/4 Phone, Terms and Conditions'. The main content area is divided into three sections: 'Verification of phone number', 'Terms and Conditions', and a confirmation section. The 'Verification of phone number' section includes a 'Mobile phone number' field with a dropdown for the country code (+31) and a text input for the number (620926524), followed by a 'Re-enter mobile phone number' field with the same format. The 'Terms and Conditions' section has a 'Phone' sub-header and a note: 'The phone number can not be changed once verified and m...'. Below this is a 'Cancel' button. The confirmation section, titled 'Important Information', contains several paragraphs of text regarding the risks of virtual participation and the requirement to attend in-person or by proxy. It includes three checkboxes for confirmation: 'that you acknowledge and accept the risks listed above and to have read and understood and agreed to our terms and conditions applicable to the registration and use of the Virtual Participation Section.', 'that you are a person authorized to accept these risks on behalf of the Securities Holder.', and 'that you acknowledge that, if available, you have read, understood and agreed to the Policy regarding the Hybrid General Meeting of Shareholders declared applicable by the Issuing Institution.'. At the bottom of this section are 'Back' and 'Accept and Proceed' buttons.

Register for virtual

Arcadis N.V.

[Back](#)

2/4 Phone, Terms and Conditions

Verification of phone number

Mobile phone number:

+31 620926524

Re-enter mobile phone number

+31 620926524

Terms and Conditions

Phone

The phone number can not be changed once verified and m...

[Cancel](#)

Important Information

You are about to confirm that you want to virtually participate in the General Meeting.

In case you wish to proceed, please acknowledge and accept the risks which are inherently related to virtual attendance and participation in the General Meeting by checking the relevant checkbox set out below and click the "Accept and Proceed" button to gain access to the Virtual Participation Section.

The risks related to virtual attendance and participation in the General Meeting include, amongst others: any failure in virtual meeting equipment, software, network infrastructure, servers, internet or telephone connectivity, video or voice equipment whether or not caused by an information security incident (which includes any unauthorised use, hacking, a Denial of Services attack, a denial of access, any failure or intrusion resulting from the theft or unlawful interception of a password or network access code and any other cyber-attack) or caused by any type of mechanical failure such as any electrical power outage during the General Meeting as well as any other unforeseen technical difficulties or disruptions whether relating to the Website in general, the Virtual Participation Section, the General Meeting or the equipment/connectivity used by you, the Securities Holder.

To avoid such risks the Securities Holder should attend the General Meeting in-person or by proxy.

By checking the boxes below, you confirm:

- ☐ that you acknowledge and accept the risks listed above and to have read and understood and agreed to our terms and conditions applicable to the registration and use of the Virtual Participation Section.
- ☐ that you are a person authorized to accept these risks on behalf of the Securities Holder.
- ☐ that you acknowledge that, if available, you have read, understood and agreed to the Policy regarding the Hybrid General Meeting of Shareholders declared applicable by the Issuing Institution.

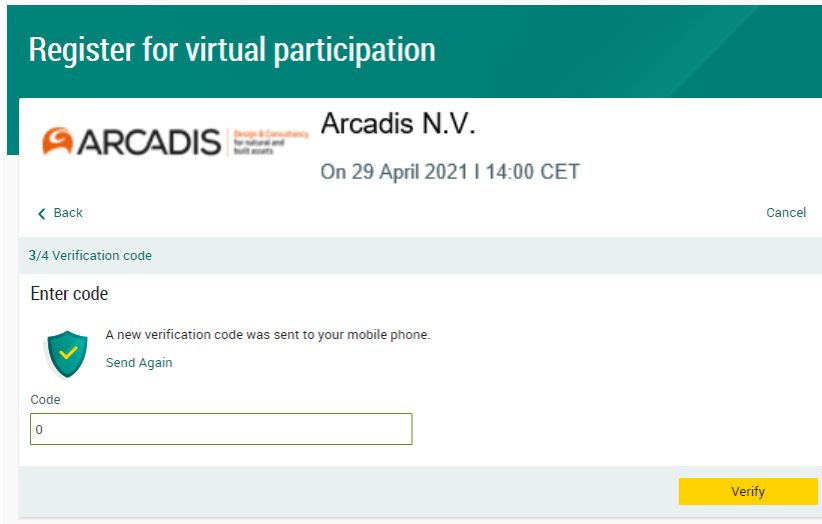
The Terms of Use for using the Website and the Virtual Meeting Section in particular apply and can be found here: [Terms of Use](#)

[Back](#) [Accept and Proceed](#)


Notification will be displayed with risks and terms of use. Please review, then click 'Accept and Proceed'

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET



Register for virtual participation

 **ARCADIS** | Design & Consultancy
for natural and built assets


Arcadis N.V.

On 29 April 2021 | 14:00 CET

< Back Cancel

3/4 Verification code

Enter code

 A new verification code was sent to your mobile phone.
Send Again

Code

0

Verify

Fill in one-time verification
code as sent to your
mobile phone number

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET

Register for virtual participation



You successfully registered to join for virtual participation

Now that you have requested to virtually participate during the meeting your intermediary will have to provide an approval.

Please confirm your account number and telephone number to your intermediary

ABN AMRO Registrar
corporate.broking@registrar.co
--

Question

In case you have any further questions, please do not hesitate to contact ABN AMRO.
corporate.broking@nl.abnamro.com

To my events

Confirmation of successful
registration

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET


Under 'My Events' you will find your request (status: pending, until intermediary approves)

My events Meetings My Account



Request type:

☒ Virtual participation ☐ Attendance requests ☐ Voting instructions ☐ Confirmed votes

Status: Pending

**Arcadis N.V.**
On 29 April 2021 | 14:00 CET

annual General Meeting
8 securities | Registration number 1.184.00002

Pending  

Login procedure during Registration period

Between Friday 2 April 2021 and Thursday 22 April 2021, 5.30pm CET



Dear Mr. De Grijff,

You have made a request to vote virtually during the Extra Ordinary General Meeting of Arcadis N.V. on 29 April 2021 2pm CET. It will only be accepted after it has been processed by your intermediary Registrar.

Please make sure that your intermediary registers you on time for the meeting of Arcadis N.V. by confirming your mobile number and account number to us.

Intermediary contact information

Intermediary : Registrar

E-mail address : corporate.broking@nl.abnamro.com

Phone number : --

Once your intermediary has confirmed your data and your request to vote virtually during the meeting, you will receive an email from us confirming your registration for the meeting of Arcadis N.V. and information about how to join this meeting.

Yours faithfully,

ABN AMRO Bank N.V.

Please email corporate.broking@nl.abnamro.com for all queries.

Important information

Voting virtually during the meeting has certain inherent risks, which include, but are not limited to any failure in virtual meeting equipment, software, network infrastructure, servers, internet or telephone connectivity, video or voice equipment whether or not caused by an information security incident (which includes any unauthorized use, hacking, a Denial of Services attack, a denial of access, any failure or intrusion resulting from the theft or unlawful interception of a password or network access code and any other cyber-attack) or caused by any type of mechanical failure such as any electrical power outage during the General Meeting as well as any other unforeseen technical difficulties or disruptions whether relating to the Website in general, the Virtual Attendance Section, the General Meeting or the equipment/connectivity used by you, the Securities Holder.

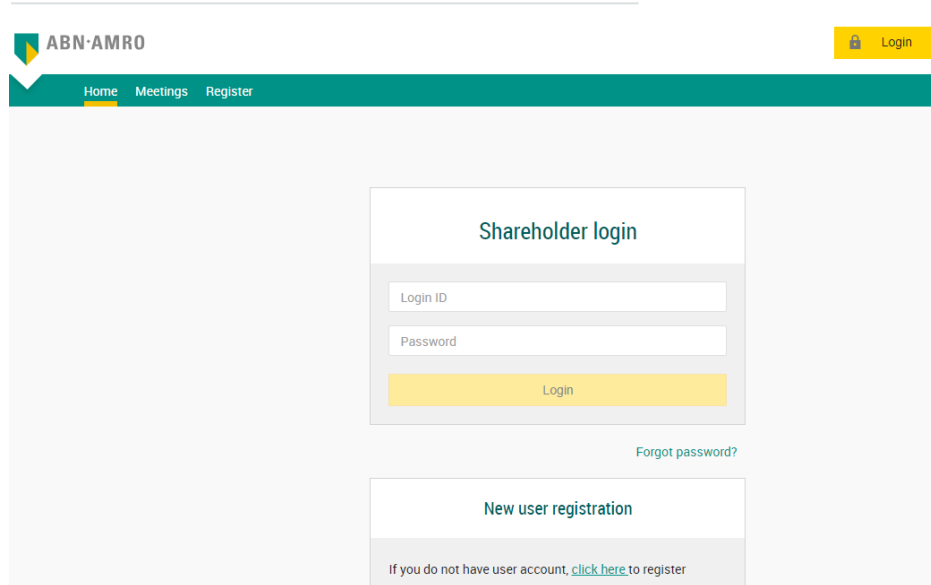
To avoid such risks the Securities Holder should attend the General Meeting in-person or by proxy.

Please be aware of our Terms of Use that apply to our services and have recently been updated, among other things, in connection to the virtual participation, available at [Terms of Use](#).

Once the request has been approved by the intermediary, the shareholder will receive a confirmation e-mail, including further instructions

Login procedure on the day of the meeting

On Thursday 29 April 2021, prior to 2pm CET



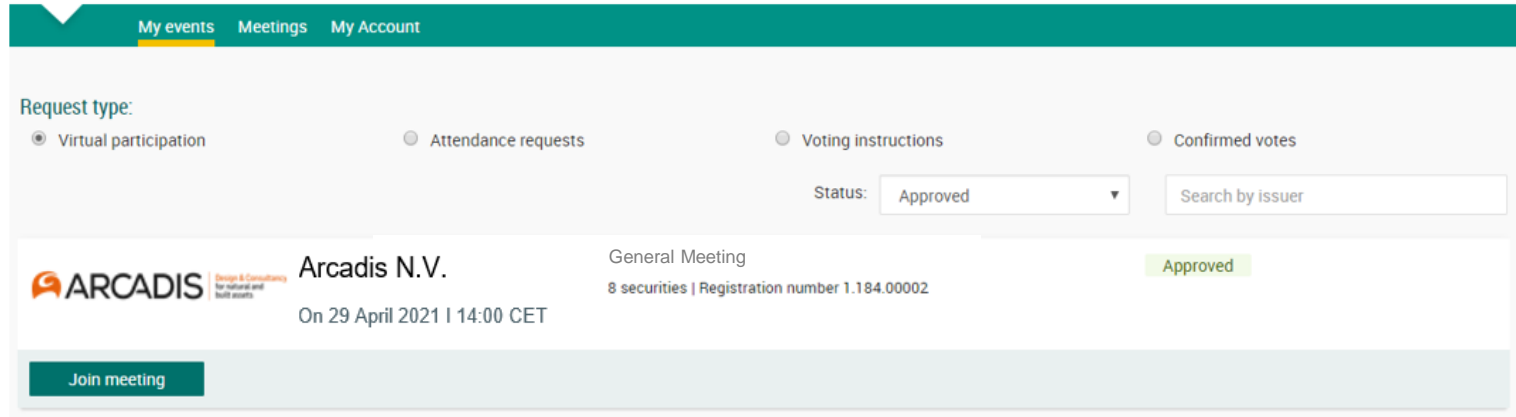
The screenshot shows the ABN-AMRO website's shareholder login interface. At the top left is the ABN-AMRO logo. To its right is a yellow 'Login' button with a lock icon. Below the logo is a navigation bar with 'Home', 'Meetings', and 'Register' links. The main content area features a 'Shareholder login' section with two input fields: 'Login ID' and 'Password'. Below these fields is a yellow 'Login' button. A link for 'Forgot password?' is positioned to the right of the login button. Below the login section is a 'New user registration' section with a link that reads: 'If you do not have user account, [click here](#) to register'.

On the day of the General Meeting, log into the shareholder portal (link provided in confirmation email) and click Login

Login procedure on the day of the meeting

On Thursday 29 April 2021, prior to 2pm CET

Go to My events and click 'Join meeting'




The screenshot shows a web interface for a virtual meeting. At the top, there is a teal navigation bar with three tabs: 'My events' (highlighted with a yellow underline), 'Meetings', and 'My Account'. Below the navigation bar, the page is titled 'Request type:' and features four radio button options: 'Virtual participation' (selected), 'Attendance requests', 'Voting instructions', and 'Confirmed votes'. To the right of these options, there is a 'Status:' dropdown menu set to 'Approved' and a 'Search by issuer' text input field. Below this, a card displays the Arcadis N.V. logo and name, followed by 'General Meeting' and '8 securities | Registration number 1.184.00002'. The date and time 'On 29 April 2021 | 14:00 CET' are shown, along with a green 'Approved' status label. At the bottom of the card is a teal 'Join meeting' button.

My events Meetings My Account

Request type:

☒ Virtual participation ☐ Attendance requests ☐ Voting instructions ☐ Confirmed votes

Status: Approved ▼ Search by issuer

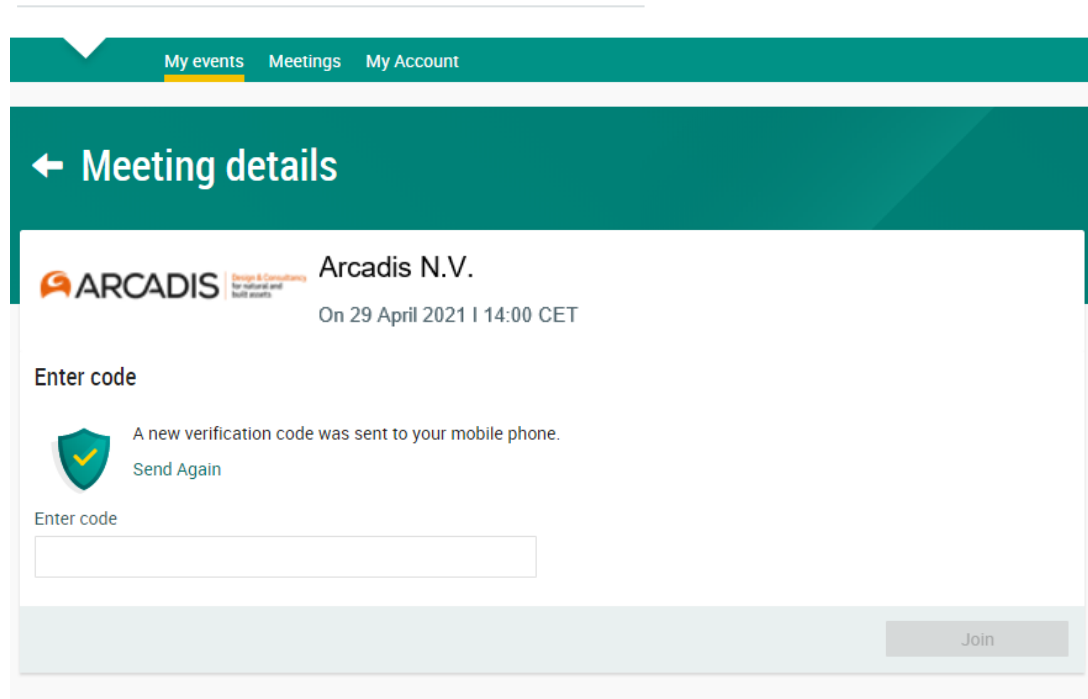
 **ARCADIS** Design & Consultancy
for natural and
built assets **Arcadis N.V.** General Meeting
8 securities | Registration number 1.184.00002 **Approved**

On 29 April 2021 | 14:00 CET

Join meeting


Login procedure on the day of the meeting

On Thursday 29 April 2021, prior to 2pm CET




My events Meetings My Account

← Meeting details

 **Arcadis N.V.**
On 29 April 2021 | 14:00 CET

Enter code

 A new verification code was sent to your mobile phone.
[Send Again](#)

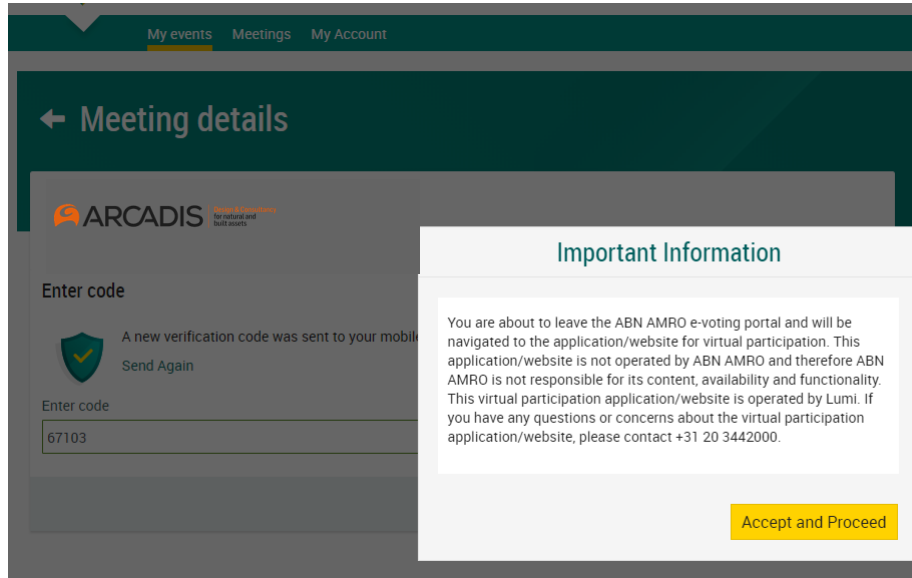
Enter code

Join

Fill in the one-time
verification code as sent
to your mobile phone

Login procedure on the day of the meeting

On Thursday 29 April 2021, prior to 2pm CET

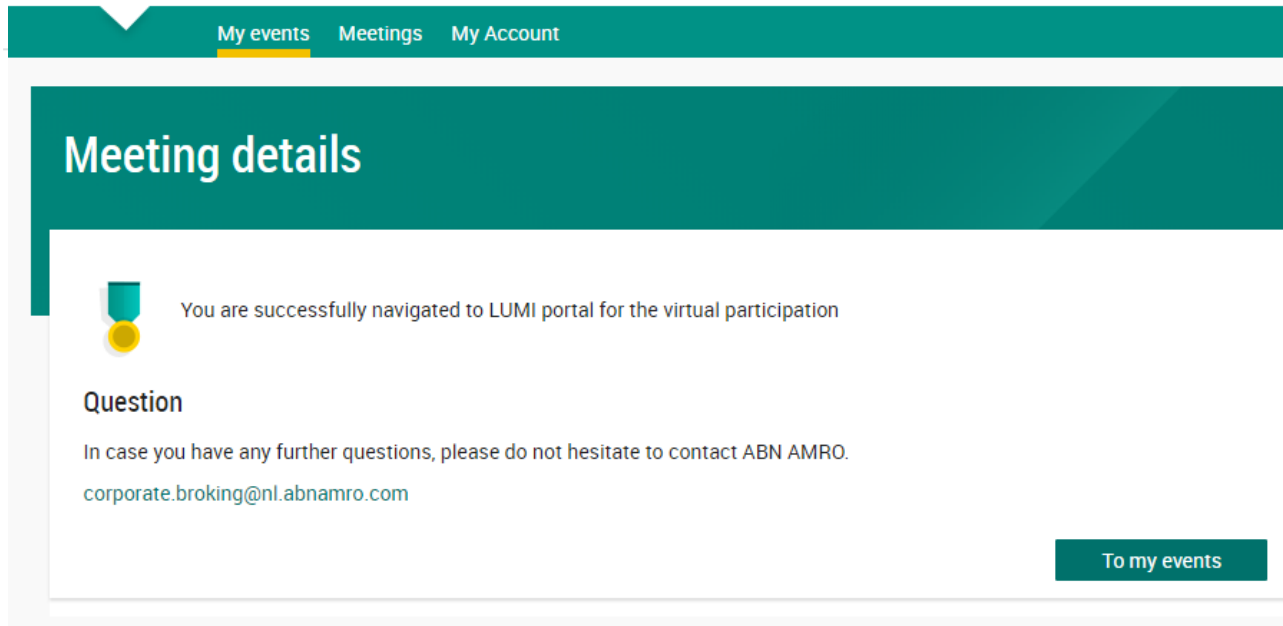


The screenshot shows the 'Meeting details' page of the ABN AMRO e-voting portal. The page has a dark green header with navigation links: 'My events', 'Meetings', and 'My Account'. Below the header, the 'Meeting details' section is visible. On the left, there is a form titled 'Enter code' with a shield icon and a 'Send Again' button. A message states: 'A new verification code was sent to your mobile'. Below this, there is a text input field containing the code '67103'. On the right, a modal window titled 'Important Information' is displayed. It contains a disclaimer: 'You are about to leave the ABN AMRO e-voting portal and will be navigated to the application/website for virtual participation. This application/website is not operated by ABN AMRO and therefore ABN AMRO is not responsible for its content, availability and functionality. This virtual participation application/website is operated by Lumi. If you have any questions or concerns about the virtual participation application/website, please contact +31 20 3442000.' At the bottom right of the modal is a yellow button labeled 'Accept and Proceed'.

Once the verification code is validated, a notification will be shown. Click 'Accept and Proceed'

Login procedure on the day of the meeting

On Thursday 29 April 2021, prior to 2pm CET



The screenshot shows a web interface with a teal header bar containing three tabs: 'My events' (highlighted with a yellow underline), 'Meetings', and 'My Account'. Below the header, a teal banner reads 'Meeting details'. The main content area is white and contains a teal and yellow icon, followed by the text 'You are successfully navigated to LUMI portal for the virtual participation'. Below this is a section titled 'Question' with the text 'In case you have any further questions, please do not hesitate to contact ABN AMRO. corporate.broking@nl.abnamro.com'. A teal button labeled 'To my events' is located at the bottom right of the content area.

You will then be navigated to LUMI portal (the environment in which meeting is shown and voting is possible)

Login procedure on the day of the meeting

1pm – 2pm CET: virtual registration desk open



AGM 29 April 2021

U bent succesvol ingelogd

[Bekijk hier de agenda](#)

[Bekijk hier het jaarverslag](#)



2pm CET: webcast starts



AGM 29 April 2021

U bent succesvol ingelogd

De vergadering is begonnen, klik op de Broadcast knop om de webcast te volgen.

De stemming is reeds geopend, klik op de stem knop om uw stem uit te brengen.

[Bekijk hier de agenda](#)

[Bekijk hier het jaarverslag](#)



Click here
for webcast

Virtual voting procedure on the day of the meeting

2pm CET: voting is open



AGM 29 April 2021

U bent succesvol ingelogd

De vergadering is begonnen, klik op de Broadcast knop om de webcast te volgen.

De stemming is reeds geopend, klik op de stem knop om uw stem uit te brengen.

[Bekijk hier de agenda](#)

[Bekijk hier het jaarverslag](#)



Click here
to vote

Voting on the agenda item
is possible during entire
AGM

Poll Open

Designation of the Executive Board as the body authorized to limit or exclude pre-emptive rights

Voor/For

Tegen/Against

Onthouding/Abstain

Cancel

registration process

Q: How can I register to participate virtually as a shareholder in the General Meeting of Arcadis?

A: As a shareholder/depositary receipt holder of Arcadis, you will first need to create a profile via www.abnamro.com/evoting, where you are requested to provide your mobile phone number and custody account number.

Q: Where can I login to participate virtually in the General Meeting as a shareholder?

A: You can participate via the ABN AMRO platform and log in via www.abnamro.com/evoting.

Q: I do not know my login details for the ABN AMRO platform?

A: You can easily request a new password via www.abnamro.com/evoting or contact ABN AMRO via: ava@nl.abnamro.com.

registration process

Q: I registered to attend the General Meeting in person, can I also participate virtually (online) in case I cannot attend the meeting physically?

A: Changing your attendance is possible until the Close of Registration, Thursday 22 April 2021, 5.30pm CET as stated on www.abnamro.com/evoting. After the registration deadline you cannot change your attendance. Arcadis strongly encourages shareholders and their representatives to attend the General Meeting virtually or to give voting instructions.

Q: The ABN AMRO platform is not allowing me to log in, what should I do?

A: Please contact ABN AMRO at corporate.broking@nl.abnamro.com or by telephone +31 (0)20 344 2000.

Q: Can I test my access to the virtual environment ahead of the General Meeting?

A: Yes, you can do this after the Close of Registration (Thursday 22 April 2021, 5.30pm CET), following the guidelines on www.abnamro.com/evoting. Should you face difficulties, please contact corporate.broking@nl.abnamro.com or by telephone +31 (0)20 344 2000.

Q: How do I know if my bank has approved my registration to attend the General Meeting virtually (online)?

A: You will receive a confirmation from ABN AMRO by email. This might take a few minutes. In case the confirmation takes longer than that, please do not hesitate to contact ABN AMRO via ava@nl.abnamro.com or by telephone +31 (0)20 344 2000. We advise that you use the testing period before the day of the General Meeting to test your access to the platform.

registration process

Q: I have not received an email from ABN AMRO, what should I do?

A: Please contact ABN AMRO via ava@nl.abnamro.com or by telephone +31 (0)20 344 2000.

Q: I have already registered for online attendance at the General Meeting, but now I would like to attend in person or through a proxy. Is that possible?

A: Yes, as long as you make this change before the Close of Registration, Thursday 22 April 2021, 5.30pm CET, as further specified on www.abnamro.com/evoting.

Q: As of which moment can I log into the General Meeting virtually?

A: You can log in as of 60 minutes before the start of the General Meeting (we target opening of the General Meeting at 2pm CET). Once you have done so you are counted as a shareholder attending the virtual Meeting, even if you leave before the start or at any time during the General Meeting (whether or not due to an internet connection failure). We encourage you to log in timely and not to do this last minute.

shareholder meeting

Q: How can I follow the General Meeting?

A: You will be able to follow the meeting via webcast in the virtual environment via www.abnamro.com/evoting, or attend in person.

Q: Can I follow/attend the virtual meeting if I am not a shareholder?

A: If you are not a shareholder and you wish to follow the webcast, please send a request to ir@arcadis.com.

Q: What do I need to do to vote at the General Meeting?

A: You can (i) submit your votes in advance or (ii) attend the General Meeting virtually and vote during the meeting. You can register via www.abnamro.com/evoting.

Q: When do I need to log in when I want to attend and vote during the Meeting?

A: You will be able to login from 60 minutes prior to the meeting until the meeting starts. The meeting will start at 2pm CET on Thursday 29 April 2021. When you log in for the first time *after* the meeting has started, you will not be registered as virtual attendant and you will not be able to vote.

Q: When can I vote during the Meeting?

A: Once the Chair has opened the General Meeting, you will be able to vote until the Chair declares that the voting will be closed after the last voting item.

shareholder meeting

Q: How do I know that I have voted at the virtual meeting?

A: The application will confirm that your votes have been received.

Q: Can I ask questions during the meeting?

A: You can submit your question(s) in advance via ir@arcadis.com. Please submit your question(s) by 2pm CET on Monday 26 April 2021. We cannot guarantee that questions received after this date & time will be addressed during the General Meeting. In your e-mail, please include your name and your registration number (obtained through the ABN AMRO registration process). Please submit no more than two questions per agenda item. Note that Arcadis may bundle shareholders' questions by theme. Arcadis may also postpone answering questions if answering the number of questions exceeds the time frame of the General Meeting.

Shareholders who submit questions in advance of the meeting may submit follow-up questions during the meeting. Further instructions on how to submit those follow-up questions will be given by the Chair during the meeting.

Q: Will I be able to say or ask something during the virtual meeting?

A: No, you will only be able to listen and cast votes during the meeting. Questions can only be submitted in writing, see previous question.

Q: Can I also vote in advance of the Meeting?

A: Yes, you can by giving your voting instruction to a proxy via www.abnamro.com/evoting.

Q: I have already voted through a proxy on the ABN AMRO website, do I need to vote again?

A: No, your proxy voting instruction will remain valid.

shareholder meeting


Q: I have already voted through a proxy on the ABN AMRO website, can I change my vote during the General Meeting?

A: If you grant a proxy voting instruction your vote has, in fact, been made before the meeting takes place and you will only be able to change your voting instruction until Close of Registration, Thursday 22 April 2021, at 5.30pm CET.

Q: I have already voted through a proxy on the ABN AMRO Website, can I still follow the virtual General Meeting?

A: Yes, if you have already voted through a proxy but you wish to follow the webcast, please send a request including your name and your registration number (obtained through the ABN AMRO registration process) to ir@arcadis.com and you will receive further instructions for following the webcast.

Q: How can I submit a vote?

A: During the meeting only shareholder who registered their shares for the General Meeting will be able to vote. Press the voting button  to submit your votes. When selecting the button of your choice your vote will be cast automatically. Please submit your votes on all voting items. You will see a confirmation on your screen. Please make sure you are connected to the internet.

Q: How can I change my vote?

A: You will be able to change your votes during the virtual General Meeting. You will be able to vote or change your votes until the Chair declares that the voting will be closed (after the last voting item).

exercise of rights

Q: Are my votes valid when leaving the virtual General Meeting early? Can I re-join?

A: Yes, assuming you have logged in successfully prior to the start of the virtual General Meeting, leaving early will not affect the votes cast before you left. Re-joining the virtual General Meeting after you have left is possible and you will also be able to vote again. The polls for all voting items are open during the entire General Meeting and will be closed after the last voting item on the agenda has been discussed.

Q: When there is a failure in my network connection, or my device stops working during the virtual General Meeting will I be able to log in and continue to participate in the virtual Meeting once the connection has been restored?

A: Yes, assuming you have logged in successfully prior to the start of the virtual General Meeting, you will be able to continue to attend the meeting after the network connection has been restored. You will also be able to vote on agenda items. The polls for all items are open during the entire General Meeting and closed after the last voting item on the agenda has been discussed.

exercise of rights

Q: Are there any voting restrictions when participating online?

A: When participating online split-voting is not possible as it is not supported by the platform yet.

Q: I have registered for online participation, but sold my shares after that. Can I still vote?

A: Yes, according to Dutch law the 28th day before the day of the General Meeting (Thursday 1 April 2021, the “**Record Date**”) is the decisive date, and that date determines who will be able to vote at the General Meeting. As registration is only possible after the Record Date, the right to vote remains even if you have already sold your shares between the Record Date and the date on which you register for the General Meeting (ultimately Thursday 22 April 2021, 5.30pm CET).

Q: Will the proceedings at a virtual General Meeting be different from a physical General Meeting?

A: At the virtual General Meeting the usual proceedings for shareholders meetings of Arcadis will be followed. However, the polls for all voting items are open during the entire General Meeting and will be closed after the last voting item on the agenda has been discussed.

General questions

Q: How does ABN AMRO ensure that online participation will be without issues?

A: The application ABN AMRO offers is relatively new, at least in the Netherlands. In other countries, such as the United States of America and the United Kingdom, hybrid and virtual-only shareholder meetings, are common. ABN AMRO offers the application through third parties that have gathered experience with organizing these hybrid and virtual shareholders meetings outside the Netherlands. But even though ABN AMRO has given its best efforts to ensure that shareholders are offered a best-in-market service, it cannot guarantee that shareholders may experience issues that are common to any first-generation innovative application.

Q: Why should I choose for online participation when I can grant a proxy voting instruction as I did before?

A: When you participate online, you will be able to take into account the deliberations at the General Meeting before you decide how to vote. If you grant a proxy voting instruction your vote has, in fact, been cast before the meeting takes place and you will only be able to change your voting instruction until Close of Registration, Thursday 22 April 2021, at 5.30pm CET.

Q: What will be done with all my personal data that I had to provide when opting for (online) participation?

A: Arcadis and ABN AMRO adhere to their privacy policies, which can be found on <https://www.arcadis.com/en/global/privacy/> and <https://www.abnamro.com/en/footer/privacy-statement.html>

Q: Are there any rules and conditions set by Arcadis that apply to the virtual General Meeting?

A: Yes, we refer to the Hybrid Meeting Policy which can be found on www.arcadis.com. When you participate online, please make sure you have read this policy.

general questions

Q: I do not have a smartphone, tablet or pc. Will I be able to attend the virtual General Meeting?

A: Unfortunately, in that case you cannot attend the General Meeting virtually. If you are registered for the meeting, you can give voting instructions in advance.

Q: My internet connection is not working properly. Will I be able to attend the virtual meeting?

A: You will need a working internet connection during the meeting. On your phone you could use a mobile signal (3G/4G), if available, or use WiFi.

Q: What are the terms of use?

A: You can find the terms of use on www.abnamro.com/evoting. If you participate online, please make sure you have read this policy.

general questions

Q: How do I know this is a safe way to vote?

A: The website of ABN AMRO has been thoroughly tested by various parties.

Q: Which device should I use to participate in the virtual Meeting?

A: You can participate with any device that has a working internet connection and successfully logged into the virtual environment via www.abnamro.com/evoting. Please make sure to have installed the latest version of your internet browser, Chrome, Firefox, Internet Explorer 11 and 10, Edge and Safari.

Q: The device that I will use for online participation has a camera: will I be visible in General Meeting to other participants or anyone else?

A: No, you will not be visible.

Q: When I participate online, will other shareholders know that?

A: No, you will be registered on the registration list of all shareholders attending the General Meeting, in accordance with the provisions of the articles of association of Arcadis. Your information will not be shared with other shareholders of Arcadis.

Q: Who can I contact if my question is not listed?

A: You can contact ABN AMRO via email corporate.broking@nl.abnamro.com or by telephone +31 (0)20 344 2000.

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